

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

January 6, 2022

Members Present: Pam Deppe, Patricia Hayes, Brad Miller, Vera Small, Jeff Thomas, Paul Truax

Members Absent:

Others Present: Stephanie Butcher, Byron Deaner, Sara Jimenez, Josh Langfelder, Chuck Pell, Denise E. McCrady (Secretary)

Chair Deppe called the meeting to order at 5:18 p.m.

A motion to approve the minutes from November 22, 2021 was made Thomas and seconded by Small. Motion carried (6-0).

Sara Jimenez, requested approval to two contracts for the creation and installation of murals. A motion to approve the requests was made by Truax and seconded by Small. Motion carried (6-0).

Brian Davis, Highways, reported to the Committee the Emergency Change Orders on the construction project.

Brian McFadden, County Administrator, and Chuck Pell, Charles Joseph Pell Architects, requested approval of a contract for the review and design of the entry way for the Public Health and Community Services building. A motion to approve the request was made by Miller and seconded by Truax. Motion carried (6-0).

Josh Langfelder, Recorder, requested approval of a replacement hire and a travel request. A motion to approve the requests was made by Small and seconded by Truax. Motion carried (6-0).

Denise McCrady, on behalf of Charlie Stratton, requested approval of two purchase orders. A motion to approve the request was made by Small and seconded by Hayes. Motion carried (6-0).

Byron Deaner, Building & Grounds, requested approval four purchase orders. A motion to approve the request was made by Truax and seconded by Hayes. Motion carried (6-0).

Stephanie Butcher, Information Systems, requested approval of 14 purchase orders. A motion to approve the request was made by Thomas and seconded by Miller. Motion carried (6-0).

A motion to accept the Purchase Reports was made by Small and seconded by Hayes. Motion carried (6-0).

Under Old Business, Butcher reported on two emergency purchase orders. There was no Public Comment.

A motion to adjourn was made by Miller and seconded by Small. Motion carried (6-0).

Meeting adjourned.